



BOLLETTINO INTERNSHIP

A.A. 2010-2011 del 24.03.2011

Vi ricordo che relativamente alle proposte di internship descritte, URISP svolge attività di comunicazione e diffusione e non si occupa della gestione dei progetti.

Le proposte sono pubblicate anche sul sito di URISP www.fscpo.unict.it/europa

1. ONE

INTERN, Brussels office

ONE is a campaign and advocacy organization backed by two million people from around the world and every walk of life who are committed to the fight against extreme poverty and preventable disease, particularly in Africa. We hold world leaders to account for the promises made to the poorest, and we press them to support better policies and more effective aid and trade reform. We also work with leaders in Africa to support greater democracy, accountability and transparency so these resources can be effectively deployed.

ONE offers a number of office based internships throughout the year and we currently have an opening for an intern in our Brussels office. This is an exciting opportunity for an enthusiastic team player with a keen and demonstrable interest in international development, Africa and the eradication of global poverty.

The intern will report to the Brussels Director and the internship will run for 20-24 weeks. Duties will include:

- Supporting the Brussels Director with research requests, briefing documents and external policy pitches
- Providing summaries and analyses of external policy/research publications
- Assisting the Brussels team with general duties including organising events and administration
- Preparing notes from external events/meetings for distribution to ONE colleagues
- Monitoring developments in specific areas of interest for ONE Brussels
- Assisting with compilation of briefing documents, preparing external policy pitches

The successful candidates will possess the following skills and experience:

- Strong sense of teamwork and collaboration
- Proven interest in international development and Africa
- Excellent written and oral communications skills
- Ability to multitask and determine priority projects/assignments
- Ability to work within and fast paced environment and respond to requests at short notice
- Ability to think critically and independently
- Understanding and affinity with ONE's goals and objectives
- Good knowledge of Microsoft Office systems
- Excellent written and spoken English is essential; French and other European languages desirable

Candidates should be able to commit between 15 hours and 40 hours per week. Some remuneration will be provided.

Closing Date: 8th April 2011

To apply: Please send a CV, cover letter to mary.loukatari@one.org with the title of the position in the subject header. Please ensure you specify your availability within your covering letter.



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Only short-listed candidates will be contacted for interview in person or by phone.

Interviews will take place between 10 April and 12 April 2011.

The selected candidate should be prepared to start the position in late April 2011.

Formal evaluation and recommendation: At the end of the internship the Brussels Director will evaluate your work and will provide you with a detailed recommendation letter to help you in your future career endeavours

2. Internships for graduates in the fields of law, international relations, European affairs, economics and communication at European Patent Organization (EPO)

Aims

Under the supervision of a lawyer or administrator, interns spend their four-month internship as follows:

- learning about the department's activities
- building on the knowledge they acquired during their studies
- familiarising themselves with various aspects of the European patent system
- gaining first-hand experience of working in an international organisation

Availability

The number of places available is limited and is reviewed every year.

Internships are offered in the different sites, but primarily in Munich.

Dates

Two internship periods are available each year as follows:

- March-June (closing date for applications: 31 October of the previous year)
- September-December (**closing date for applications: 30 April**)

Financial support

The EPO provides interns with a contribution towards living costs of between EUR 500 and 750 per month (on condition that they do not receive financial support from any other source). It does not cover any other expenses.

Interns must provide evidence of health insurance.

Requirements

Applicants must:

- hold a recognised university degree or equivalent qualification, preferably in the field of patent law or intellectual property. In the latter case, the main subject of the degree should be related to the work done in the department concerned. Priority will be given to applicants who either already have a postgraduate degree or who are currently studying for one.
- have completed their university degree no more than two years prior to the beginning of the internship.
- have a very good knowledge of one of the EPO's official languages (English, French and German) and a good knowledge of another.
- be nationals of one of the EPO member states

How to apply



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If you would like to apply for one of these internships you can do so using our online application form.

<https://webserv.epo.org/projects/cadabra/cadstag.nsf/Registration?OpenForm&Section=1>

The form is in English, but you may complete it in French or German if you wish. You may submit your CV and/or motivation letter in any of these three languages.

Applicants will be informed about the outcome of the selection procedure for the March-June internship period in January, and about the September-December internship period in July.

Shortlisted applicants may be required to submit further supporting documents (e.g. university diploma) and may be interviewed by a tutor.

Retrieve your draft application

If you submit your application as a draft, you can retrieve it here

<https://webserv.epo.org/projects/cadabra/cadstag.nsf/frmGetDraft?OpenForm>

Please contact us for further information:

internships@epo.org