

GUIDELINES FOR PRESENTERS AT EIBA 2007

COMPETITIVE SESSIONS

Papers presented in competitive sessions are already in, or close to, a publishable state. Each competitive session lasts up to 90 minutes in which three or four papers are presented. Depending on the number of papers, each presenter has 15 to 20 minutes for the presentation. The sessions chair will insure that time limits are kept in order to allow enough time for all presentations as well as for general discussion.

WORKSHOP SESSIONS

Workshop Sessions offer an opportunity to present, discuss and receive feedback on papers that are not yet finalized. Workshop sessions also have duration of 90 minutes in which three or four papers are presented. Depending on the number of papers, each presenter has 15 to 20 minutes for the presentation. The sessions chair will insure that time limits are kept in order to allow enough time for all presentation as well as for general discussion.

PANEL SESSIONS

In this year programme, panels are organised with two panellists arguing for one viewpoint on the proposed theme and two other panellists arguing for the opposite viewpoint. The Panel Chair will act as the moderator. Each panel has a duration of 90 minutes.

COMPETITIVE AND WORKSHOP SESSIONS WILL BE HELD IN ROOM EQUIPPED WITH AN ASSISTANT WITH STATE-OF-THE-ART AV-TECHNOLOGY, INCLUDING PCs AND VIDEO PROJECTORS.

POSTER SESSIONS

The poster sessions on Friday, December 14, and Saturday, December 15, from 12.30 to 13.30, provide an opportunity for researchers to present their work-in progress. For the first time, this year posters have been thematically organized. Moreover, to promote a high attendance, the session is organised with virtually no other concurrent conference activity and in the same location where lunches will be served.

Please note the following guidelines:

- Posters will be displayed on boards of 70 x 100 cm. Your poster must not exceed these dimensions.
- Posters can be set up on Friday and Saturday from 10.30 to 11.00 when a member of the organising team will be available at the poster exhibition area. Each poster has been allocated a site, please ask the organising team member in charge.
- Make sure your poster is easily readable from about 1.5 meters, and that it is structured in a way that is easily followed. Ideally, your presentation should be designed to catch the eye of attendees passing by, and convey the essence of your paper in a short time. Do not post your original manuscript.
- Presenters will stand next to their posters while participants move around the room.

Please bring additional copies of your manuscript to hand out.

PLEASE, REMOVE YOUR POSTER BY THE END OF THE DAY.

